Riley County 4-H

Club Handbook
2017-2018
## Table of Contents

2  Riley County Handbook
3  About 4-H
4  Contact Information
5-7  Current Club Leaders/Project Leaders
8  Senior Officers
9  Junior Officers
10-11  October Events and Meeting
12-13  November Events and Meeting
14-15  December Events and Meeting
16-17  January Events and Meeting
18-19  February Events and Meeting
20-21  March Events and Meeting
22-23  April Events and Meeting
24-25  May Events and Meeting
26-27  June Events and Meeting
28-29  July Events and Meeting
30-31  August Events and Meeting
32-33  September Events and Meeting
34-38  Explanation of Events/Activities
39-41  Important Dates
### August
- 3 State Fair Pre-Entries Due to Extension Office
- 15 KJLS Entries Due
- 27 4-H Council

### September
- 3 Labor Day, Closed
- 7 State Fair Exhibits Due to Extension Office
- 7-16 Kansas State Fair
- TBD KAP’s & Awards Due to Extension Office

“*To make the best better*”
Riley County 4-H Club Handbook  
2017-2018

Club: __________________________

Meeting Night: ______________________________

Location: ______________________________

Time: _______

April
TBA  Red Wheel Sales Due
7    K-State Open House
28   Red Wheel Delivery

May
1    Project Add/Drop Deadline
1    Horse ID Papers Due
7    4-H Council
TBD  Discovery Days
TBD  4-H Camp Registration Due
TBD  Camp Counselor Applications Due

June
5    4-H Camp Counselor Training
6-9  4-H Camp at Rock Springs
TBD  Fair Agility & Rally-O Competition
26-29 Campference

July
1    Fair Pre-Entries Due
4    Independence Day, Closed
TBA  Dog Obedience & Showmanship Competition
15   State Fair Beef, Sheep, Swine Entries Due
19   Fashion Review
TBA  4-H Horse Show
23   Fair Work Night
24   Pet Show
25   Food Judging
26-30 Riley County Fair
31   Fair grounds Clean up
Important Dates

October
1  4-H Year begins
1-7 National 4-H Week
2  Ambassador Applications Due
9  County In-Service Day, Closed
17 4-H Council Officer Applications Due
?? 4-H Officer Training

November
5  4-H Achievement Celebration
6  4-H Council Meeting
10  Veteran’s Day, Closed
23-24 Thanksgiving, Closed
27 Riley County 4-H Grants Due

December
2  4-H Project Day
26 Christmas Holiday, Closed

January
8  4-H Council
15 MLK Jr. Holiday, Closed
TBD NE Area Leadership Event

February
17 4-H Showcase
19 President’s Day, Closed

March
5  4-H Council
5  Red Wheel Sales Begin
TBD Kennel Club Rally-O Invitational

About 4-H

4-H Pledge:
“I pledge My head to clearer thinking
My Heart to greater loyalty
My hands to larger service
My health to better living
For my club, my community, my country, and my world.”

4-H Motto:
“To make the best better!”

Meaning of the four H’s:
The four H’s signify equal training of the Head, Heart, Hands, and Health.
Contact Information

Extension Contacts:
1. John Jobe – 4-H Agent
   Phone: (785)-537-6350 Email: jajobe@ksu.edu

2. Brandy Berg – 4-H Program Assistant
   Phone: (785)-537-6350 Email: bmberg@ksu.edu

3. Jennifer Wilson – County Extension Director
   Phone: (785)-537-6350 Email: jrwilson@ksu.edu

Club Leaders:
1. ___________________ Phone:___________________
   Email:______________________________________

2. ___________________ Phone:___________________
   Email:______________________________________

Parent Advisors:
1. ___________________ Phone__________________
   Email:_______________________________________

2. ___________________ Phone:___________________
   Email:_______________________________________

New Family Coordinator:
1. ___________________ Phone:___________________
   Email:______________________________________

Project Leader: A volunteer who helps teach a project area. Project leaders can be 4-H parents, community volunteers or a Junior Leader.

Project Talks: This is a talk that tells. The member tells what he/she is doing in a project, where he/she went, what was seen, what activities were conducted, etc.. It is not teaching. The talk is not give on subject matter. Members 13 and younger can give this type of talk.

Record Books: Records area way for members to keep track of what they did each year. Up to date records are beneficial when members apply for awards, scholarships and jobs.

Red Wheel: Fundraiser used by the 4-H program to help raise money for different activities for the 4-Her’s.

State Fair: Entries in the County fair are eligible for the State Fair if they received a purple ribbon. Some projects like Horse, only need to receive a blue or higher ribbon to attend the State Fair.
**Project Clubs**: Like Club meetings, members of certain projects such as horse, will conduct their own meetings.

**Project Days**: County program that allows youth to explore a number of different projects in their area.

**KAP’s**: The Kansas Award Portfolio is completed by members for each project area they wish to apply for a Project Pin. Each KAP form completed by the member will include goals for the project, a summary of project learning experiences, leadership and citizenship experiences, awards and recognition for the project area, non-4-H experiences related to the project and photographs of the project area.

**Officers**: Positions held by 4-Her’s within their club such as, President, Vice President, Secretary, Parliamentarian, Reporter, Historian, Song, and Recreation. There are also Jr. Officers.

**Pre-Fair Registration**: Registration that is done prior to fair week.

**Program Development Committee**: The group consists of 8 people. Six are elected and two are teens that are selected through an application process. This group is responsible for program direction at the county level. They implement and help carry out new programs and suggest improvements.

### Current 4-H Club Leaders

<table>
<thead>
<tr>
<th>Club Name</th>
<th>Leader Name</th>
<th>Contact Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashland Boosters</td>
<td>Bo and Kayleen Classen</td>
<td><a href="mailto:bokay96@gmail.com">bokay96@gmail.com</a></td>
</tr>
<tr>
<td>Bonfire</td>
<td>Kachina Gerber</td>
<td><a href="mailto:kachinagerber@gmail.com">kachinagerber@gmail.com</a></td>
</tr>
<tr>
<td>CiCo Shamrocks</td>
<td>Martha Scott</td>
<td><a href="mailto:mpscott1986@gmail.com">mpscott1986@gmail.com</a></td>
</tr>
<tr>
<td>College Hill</td>
<td>Chris Otto</td>
<td><a href="mailto:ottoranch@gmail.com">ottoranch@gmail.com</a></td>
</tr>
<tr>
<td>Leonardville Hustlers</td>
<td>Jada Sharp</td>
<td><a href="mailto:jada@twinvalley.net">jada@twinvalley.net</a></td>
</tr>
</tbody>
</table>
Club Name: Pillsbury  
Leader Name: Janet Barrows  
Contact Email: nochaff@yahoo.com

Club Name: Randolph Ramblers  
Leader Name: Josh Wendland  
Contact Email: wendland@twinvalley.net

Club Name: Riley Rascals  
Leader Name: Lisa Brummett  
Contact Email: thebrummett5@gmail.com

Club Name: Strong-Satellites  
Leader Name: Heather Lansdowne  
Contact Email: heather@insightsolutions.net

Club Name: Verde Clovers  
Leader Name: Aliah Mestrovich Seay  
Contact Email: aliah@ksu.edu

Club Name: Wildcat  
Leader Name: Becky Watts  
Contact Email: wildcat4becky@gmail.com

Club Name: Zendale  
Leader Name: Eric Patterson  
Contact Email: electro@ksu.edu

Extension Agents: Agents are professionals who help carry out the 4-H PDC’s program objectives. Our county has five agents who specialize in specific program areas. The Riley County Extension Agents are: Jennifer Wilson, Extension Director; Ginny Garnard, Family and Consumer Sciences; Gregg Eyestone, Horticulture; Greg McClure, Agriculture and Natural Resources and John Jobe, 4-H. The Extension Office is located in the County Office Building, 110 Courthouse Plaza Manhattan, KS 66502.

Fair Board: Board members are appointed by the County Commissioners to plan and carry out the Riley County Fair each year.

Fun Pasta: A optional club fundraiser held in the fall. All proceeds benefit your club.

Gavel Games: A fun way for 4-Her’s to practice and learn Parliamentary procedure. This event is held in January.

Illustrated Talk: Uses visuals such as slides, pictures, charts or models to explain what is being said.

Junior Leader: 4-H members have to be 12 and older to join. These members take an active part in helping younger members in the project.
Curriculum Books: Project related books that guide members through a series of educational activities in a particular area of interest.

Club Day: Club day is an opportunity for 4-H member to share what they have learned in a project by giving a project talk, demonstrating a skill or illustrating how something works. 4-H members can also demonstrate music skills on the piano or other instruments. Members can show case dance skills, drama, offer a public speaking presentation or present a skit. Club day offers options for individual, group and club entries.

Citizenship Washington Focus (CWF): 4-H members age 14-19 are eligible to participate in this trip. Riley County takes a delegation to participate in this conference every three years. The next delegation will attend the conference during the summer of 2016.

Demonstration: Showing and telling how to do something and there is a finished product.

Discovery Days: Discovery Days is a mini college experience designed for youth who are 13-18 years of age as of January 1. Youth will have the opportunity to select classes and attend social functions. The primary purpose of 4-H Discovery Days is to gain new ideas and expand your 4-H experience. You experience this through action orientate learning activities, fun tours, and great evening social events.

Project Clubs

Horse
Leader: Lance and Jada Sharp
Contact Email: lance@copelandins.com

Kennel Club
Leader: Chris Otto
Contact Email: ottoranch@gmail.com

Shooting Sports
Leader: Susan Schanks
Contact Email: sschanks@yahoo.com
Senior Officers

President:___________________________
Vice President:_______________________
Secretary:___________________________
Treasurer:___________________________
Council Members:
  1.____________________________
  2.____________________________
Parliamentarian:______________________
Reporter:____________________________
Historian:___________________________
Song Leaders:
  1.____________________________
  2.____________________________
Recreation Leaders:
  1.____________________________
  2.____________________________

48 Hour 4-H: 48 Hours of 4-H will be October 10-11, 2015, in every extension unit across Kansas. 4-H members, adult volunteers, alumni, and friends will help improve their communities by adopting a service project that is right for them. These projects can be done as individuals or groups (clubs, extension units, etc.) No matter what project you choose, this is one weekend to make a difference.

Achievement Pins: Membership, Bronze, Clover, Emerald, Silver, Silver Guard, Leadership, Gold and Gold Guard are honors 4-H members can earn. Members complete an application form for these awards in September. Members must start with the Membership pin, and can earn only one pin per year.

Camp: Youth currently in 2nd-7th grade may attend 4-H Camp at Rock Springs 4-H Center.

CIA: Citizenship in Action is an opportunity for Kansas 4-Her’s to meet with legislators and other great young people from all over Kansas. Teens 13-19 as of January 1 are eligible to attend.

Cloverbud: Any child age 5-6, as of January 1, enrolled in this 4-H experience. They do not enroll in projects, but explore a variety of project experiences during their club’s meetings. Cloverbud’s do not participate in any competitive 4-H events. Cloverbud’s may bring 5 items that they have created or made to showcase at the Riley County Fair. They may also share how they created their item during a show-n-share with an adult.
Explanations of Events/Activities

**4-H Council:** Each 4-H club selects 3 youth representatives and 2 adult representatives to this group. They meet 6 times a year. The group plans 4-H activities and events that take place on a county-wide basis.

**4-H Foundation:** This is a non-profit organization works to provide additional resources for the Riley County 4-H program, college scholarships to Riley County 4-H members, and other funds as 4-H members and programs have needs. Grant requests can be submitted in November.

**4-H Member:** Any child age 7-18 years, as of January 1, enrolled in the 4-H program.

**4-H Online:** This is a secure online database that manages enrollment information for 4-H members and volunteers. All you need is a computer with Internet access and a valid email address.

**4-H Week:** National 4-H week is the first week of October and it is a time to celebrate the 4-H program. It is also a prime time to sign up for 4-H and learn about new project to join.

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**Junior Officers**

President: _____________________________
Vice President: _______________________
Secretary: ____________________________
Treasurer: ____________________________
Parliamentarian: ______________________
Reporter: _____________________________
Historian: _____________________________
Song Leaders:
1. _________________________________
2. _________________________________
Recreation Leaders:
1. _________________________________
2. _________________________________
### October Events

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<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>1</td>
<td>4-H Year Begins</td>
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<tr>
<td>1-7</td>
<td>National 4-H Week</td>
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<tr>
<td>2</td>
<td>Ambassador Applications <strong>DUE</strong></td>
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<tr>
<td>9</td>
<td>County In-Service Day, Extension Office <strong>Closed</strong></td>
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<tr>
<td>17</td>
<td>Ambassador Interviews, Pottorf Hall</td>
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<tr>
<td>21-22</td>
<td>State 4-H Dog Conference, Rock Springs</td>
</tr>
<tr>
<td>27</td>
<td>4-H Council Officer Applications <strong>DUE</strong></td>
</tr>
<tr>
<td>27</td>
<td>Trips &amp; Awards Nominations <strong>DUE</strong></td>
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** dates subject to change. Please read the 4-H Newsletter for updates**

### September Meeting

<table>
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<tr>
<th>Date:</th>
<th>Location:</th>
<th>Time:</th>
<th>Roll Call:</th>
<th>Talks &amp; Demos:</th>
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<tr>
<th>Song:</th>
<th>Recreation:</th>
<th>Snacks:</th>
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**Notes**

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**Date: **

**Location: **

**Time: **

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**Roll Call:**

**Talks & Demos:**

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**Song:**

**Recreation:**

**Snacks:**

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**Notes**

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September Events

3         Labor Day Holiday, Extension Office
          Closed
7         State Fair Exhibits **DUE** to Extension Office
7-16      Kansas State Fair
TBD       KAP’s & Awards **DUE** to Extension Office
TBD       KS Junior Livestock Show

** dates subject to change. Please read the 4-H Newsletter for updates**

October Meeting

Date: _______ Location: ___________ Time: ______
Roll Call: _______________________________________
Talks & Demos: ____________________________________
                                        ______________________
Song: __________________________________________
Recreation: ______________________________________
Snacks: __________________________________________
Notes
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November Events

5  4-H Achievement Celebration
6  4-H Council Meeting, 7 p.m.
10 Veteran’s Day, Extension Office Closed
18 4-H Wreath sales pick up, Casement Barn
17-19 Kansas Leadership Weekend (Kansas Youth Leadership Forum & Kansas Volunteer Forum), Rock Springs
23-24 Thanksgiving Holiday, Extension Office Closed
27 Riley County 4-H Foundation Grant Proposal DUE
24-28 National 4-H Congress, Atlanta, Georgia

** dates subject to change. Please read the 4-H Newsletter for updates**

August Meeting

Date: Location: Time:
Roll Call: Talks & Demos:
Song: Recreation:
Snacks:

Notes
August Events

3  State Fair Pre-Entries DUE to Extension Office
3  State Fair Volunteer Sign Up DUE
15  KJLS Entries DUE
TBD  State Horticulture Judging Contest
TBD  State Livestock Judging Contest
27  Organizational Leader Meeting, 6 p.m.
27  4-H Council Meeting, 7 p.m.

** dates subject to change. Please read the 4-H Newsletter for updates**

November Meeting

Date: _______ Location: _____________ Time: _______
Roll Call: _______________________________________
Talks & Demos: ___________________________________
_________________________________________________  
Song: ____________________________________________
Recreation: ______________________________________ 
Snacks: __________________________________________

Notes

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December Events

2
4-H Project Day, Pottorf Hall

25
Christmas Holiday, Extension Office
Closed

** dates subject to change. Please read the 4-H Newsletter for updates**

July Meeting

Date: __________ Location: ______________ Time: _____
Roll Call: ____________________________________________
Talks & Demos: ________________________________________
_____________________________________________________
Song: ________________________________________________
Recreation: __________________________________________
Snacks: ______________________________________________

Notes

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July Events

1   Fair Pre-Entries DUE
TBD  Fair Dog Obedience & Showmanship Competition

2   4-H Council Meeting, 7 p.m.

4   Independence Day, Ext Office Closed

15  State Fair 4-H Beef, Sheep, Swine Entries DUE

19  Fashion Revue
TBD  4-H Horse Show

23  Fair Work Night, 5:30 p.m.

TBD  Fair Sheep Shearing

24  4-H Pet Show, 6 p.m.

25  4-H Foods, Cake Decorating & Food Preservation Judging

26-30 Riley County Fair

31  Fairgrounds Clean-Up, 9 a.m.

** dates subject to change. Please read the 4-H Newsletter for updates**

December Meeting

Date: ________ Location: ____________ Time: ______

Roll Call: _______________________________________

Talks & Demos: __________________________________

Song: ___________________________________________

Recreation: ______________________________________

Snacks: __________________________________________

Notes

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# July
January Events

1  New Year Holiday, Extension Office  Closed
8  Organizational Leaders Meeting, 6 p.m.
8  4-H Council Meeting, 7 p.m.
TBD  Area KAP Screening, Manhattan
15  Martin Luther King Day, Extension Office  Closed
26-28  Horse Panorama, Rock Springs
TBD  NE Area KAP Screening; Pottorf Hall

** dates subject to change. Please read the 4-H Newsletter for updates**

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June Meeting

Date: ______ Location: ____________ Time: ____

Roll Call: ____________________________________________________________

Talks & Demos: _______________________________________________________

Song: ______________________________________________________________

Recreation: __________________________________________________________

Snacks: ______________________________________________________________

Notes

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## June Events

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>5</td>
<td>4-H Camp Counselor Training, Rock Springs</td>
</tr>
<tr>
<td>6-9</td>
<td>4-H Camp, Rock Springs</td>
</tr>
<tr>
<td>TBD</td>
<td>State Geology Field Trip</td>
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<tr>
<td>TBD</td>
<td>Fair Dog Agility &amp; Rally-O Competition</td>
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<tr>
<td>TBD</td>
<td>Campference</td>
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<tr>
<td>TBD</td>
<td>State Horse Judging Contest</td>
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</tbody>
</table>

** dates subject to change. Please read the 4-H Newsletter for updates**

## January Meeting

- **Date:** ________  **Location:** ________________  **Time:** ___
- **Roll Call:** _________________________________________
- **Talks & Demos:** _______________________________________
- **Song:** _______________________________________________
- **Recreation:** _________________________________________
- **Snacks:** _____________________________________________

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**Notes**

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February Events

10  Beef Weigh-In
17  4-H Showcase, Riley Co. High School
19  President’s Day, Extension Office Closed
18-19 4-H Citizenship In Action, Topeka
23-24 Ambassador Training, Rock Springs
TBD Scholarship Applications & State KAP’s DUE

** dates subject to change. Please read the 4-H Newsletter for updates**

May Meeting

Date: _______ Location: ____________ Time: ____
Roll Call: ______________________________________
Talks & Demos: __________________________________
________________________________________________
Song: __________________________________________
Recreation: ______________________________________
Snacks: _________________________________________

Notes

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**May Events**

1. Project Add/Drop Deadline
2. Horse ID Papers DUE
3. 4-H Council Meeting, 7 p.m.
4. Sheep, Goat & Swine Weigh-In AND tagging, Hulburt Arena, 5-7 p.m.
5. TBD 4-H Camp Registration DUE
6. TBD Camp Counselor Applications DUE
7. TBD Discovery Days, KSU Campus
8. TBD Emerald Circle Banquet

**February Meeting**

Date:_________ Location:______________ Time:____

Roll Call:____________________________________

Talks & Demos:________________________________

_____________________________________________

Song:________________________________________

Recreation:____________________________________

Snacks:________________________________________

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## March Events

<table>
<thead>
<tr>
<th>TBD</th>
<th>KAP’s/Video DUE to State Office</th>
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<tbody>
<tr>
<td>5</td>
<td>4-H Council Meeting, 7 p.m.</td>
</tr>
<tr>
<td>5</td>
<td>Red Wheel Sales Begin</td>
</tr>
<tr>
<td>TBD</td>
<td>Kennel Club Rally-O Invitational, Pottorf Hall</td>
</tr>
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</table>

** dates subject to change. Please read the 4-H Newsletter for updates**

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## April Meeting

<table>
<thead>
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<th>Date:</th>
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<tbody>
<tr>
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<tr>
<td>Talks &amp; Demos:</td>
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<tr>
<td>Song:</td>
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<tr>
<td>Recreation:</td>
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<tr>
<td>Snacks:</td>
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</tbody>
</table>

**Notes**

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April Events

Early April  Red Wheel Sales Totals DUE
7           K-State University Open House
28         Red Wheel Product Pick-Up, Pottorff Hall
TBD            Discovery Days Registration DUE
TBD                State Shooting Sports Match

** dates subject to change. Please read the 4-H Newsletter for updates**

March Meeting

Date: ________ Location: ___________ Time: ______
Roll Call: ________________________________________
Talks & Demos: _____________________________________
Song: ______________________________________________
Recreation: _________________________________________
Snacks: ____________________________________________

Notes

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