



# RILEY COUNTY 4-H NEWSLETTER

## July-August 2025

### Pre-Fair Workshop 2025

Join us on **Wednesday, July 2** for our annual pre-fair informational event. This is a come and go event from **5:30-7:00 pm** at Pottorf Hall.

4-Hers and Cloverbuds can come out and learn about exhibiting their projects including; Project Poster/Notebook, Rabbit, Poultry, Garden, Plants, Flowers, Forestry, Photography (bring your photos to mount), Geology (bring your rock/minerals/fossil specimens), Horticulture Judging practice, and Shopping in Style (Buymanship).

There will be an opportunity to learn/practice how to model and also practice talking with a judge. Purchase photo mats and pick up other fair supplies.

### Annual Fair 4-H Family BBQ 2025

Once again we would like to invite all 4-Hers and their families to the 2025 Riley County 4-H BBQ, **Friday, July 25 starting at 5:00 pm**. We will setup a buffet style line near the wash racks on the west side of the show barn. After Friday, July 18, each family will need to stop in the fair office in Pottorf Hall to grab tickets for each family member attending.

### \*\*\*NEW for Fair 2025\*\*\*

Riley County Extension has installed several permanent large TV screens inside Pottorf Hall. Clubs please submit a photo montage, representing their club from this past year. We will run these photos on a loop throughout the duration of the Riley County Fair 2025. Contact John or Brandy if your club is interested.

### 2025 Riley County Fair Theme

At the March 4-H Council meeting, club representatives voted on a good number of fair theme ideas and narrowed it down to options. At the March Riley County Fair board meeting, board members voted to use **'Fun For the Whole Herd'** as the 2025 Riley County Fair theme. This theme will be represented in club banners, window decorations, and on the cover of the 2025 fair book.

### Volunteers to Pop Popcorn

We need volunteers teens, adults and younger 4-Hers (with a helper) to pop popcorn for the 4-H Pop Stand concession stand. We will be popping and bagging popcorn Monday, July 21 and Tuesday, July 22. [Sign up here](#).

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**July 1 is the fair  
pre-entry deadline  
for**

**4-H & Cloverbud**

3 photos =  
3 pre-entries

1 goat in 5 classes =  
5 pre-entries



If you have something for the 4-H newsletter, please submit it to [jajobe@ksu.edu](mailto:jajobe@ksu.edu) by the 10 of the month.

#### How to Reach Us:

Riley County Extension  
110 Courthouse Plaza, RM B220  
Manhattan, KS 66502  
785-537-6350

John: [jajobe@ksu.edu](mailto:jajobe@ksu.edu)  
Brandy: [brandymarie@ksu.edu](mailto:brandymarie@ksu.edu)  
4-H Info: [4hinfo@rileycountyks.gov](mailto:4hinfo@rileycountyks.gov)  
Office Hours: Monday-Thursday 7:30 am -5 pm  
Friday 7:30 am - noon

## Eat at the Fair Food Stand

We encourage everyone to check out the Fair Food Stand. Our food stand manager is the owner of the Farmhouse so you know the food will be good. We (the Extension Office) thinks it's amazing!

Some of our favorites (we try about everything) are walking tacos, cheeseburgers, dirt dessert cups, cherry pie, grilled chicken salad, fruit salad and pasta salad. Enjoy a variety of cold bottled drinks and even root beer floats!



## Donate or Bid at the Riley County 4-H Foundation Silent Auction

This year our Riley County 4-H Foundation will once again host a silent auction for the duration of the 2025 Riley County Fair (July 24-28). Items will be on display for public bidding for the entire fair event. In addition to the thousands of volunteer hours that go into making the Riley County Fair a success, we also rely on donors to make events like the silent auction successful as well.

If there is anything you or an affiliated business would be willing to donate to the auction, simply call the Riley County Extension office by **Friday, July 11** and let us know what that item is and where it can be picked up, 785-537-6350.

100% of the proceeds from the auction will benefit the Riley County 4-H Foundation. The Riley County 4-H Foundation supports 4-H events and activities for local youth.

### **Auction Items in the past have included:**

- Homemade items
- Gift cards
- Local services
- Gift packages/ baskets
- ANYTHING of perceived value to the public

Everyone is encourage to bid in the Silent Auction. Pick up your bid number in the fair office. Auction items will be on display in Pottorf Hall. **Final bids must be submitted by 5 pm Monday.** Winner will be notified in early August.



## 4-H Council Dates for 2024-2025

Monday, November 4, 2024; Monday, January 6, 2025; Monday, March 3, 2025; Monday, May 5, 2025; Monday, June 30, 2025; Monday, August 18, 2025 (Labor Day is September 1)

Each club is allowed to have 5 voting representatives: 3 youth and 2 adults. .

## Heaviest Pepper Contest

Challenge yourself by participating in the 2025 Riley County Fair 'Heaviest Pepper' Contest. Participants will enter a pepper of their choosing at a chance to take home bragging rights for a year...



## Golden Clover Hunt

In early July, we will once again kick off the Golden Clover Hunt in anticipation of the Riley County Fair. Each weekday a new clue will be posted to the Riley County Fair page <https://www.riley.k-state.edu/fair/RLFair.html>. Clues will continue to post right up until the start of the fair or until someone finds the clover. Upon discovery, the individual or family will be showered in wonderful gifts donated by local participants. Good luck to you all!



## See You at the Fashion Revue

Come out for the 2025 Riley County Fashion Revue and judging. This includes Clothing Construction, Buymanship and Make It With Wool for both 4-Hers and Cloverbuds. Fashion Revue will be Wednesday, **July 16** at the Manhattan Catholic School Jr. High at 306 S. Juliette.

If you chose to participate in the evening fashion revue (optional), you will need to submit a script prior to July 11. [Submit your 2025 Evening Fashion Revue Scripts here](#). Scripts will be read as you model in the evening fashion revue. The script is a 4-5 sentence description of your outfit. If you have questions about writing a description, please contact the office, 785-537-6350.

## Fair Pop Stand Sign Up

As we make the final drive towards fair 2025, we are putting together some of the details for non-project related scheduling. As with the past couple years, we are **not** appointing pop stand slots for each club. Instead we are allowing individuals or families to sign up for slots that work with their schedule. Ideally four kids and one adult are about as many people you want to have in the stand at one time, but you can staff it with as few as two kids and one adult. Below is the link to the time slots, so please don't wait to get signed up for a shift. **We build in an extra (30) minutes for opening shifts Friday through Monday to accommodate the preparation of the pop stand. The opening shift will have additional responsibilities.**

<https://www.signupgenius.com/go/20F0D44ADA72FA4FD0-4hpop>

## Guidelines for operating the Riley County 4-H food stand

1. It is your groups responsibility to make sure someone is operating the pop stand during the assigned time.
2. One adult needs to be present when working.
3. Each group should clean throughout their scheduled time (wipe up spills, etc.)
4. Last in the evening are responsible for cleaning up and closing.
5. If the club assigned after your club does not show up, please contact Brandy (typically in fair office).

## Riley County Fair Sign Up Info 2025

**\*\*\*Read very carefully\*\*\***

We will be using the Fair Entry online program for pre-entering **all 4-H exhibits**. This includes every project coming to the Riley County Fair; indoor static exhibits, all livestock exhibits, showmanship, as well as Cloverbud projects. Each separate project must have a pre-entry (i.e. 3 foods items, 3 separate pre-entries)

### **Step 1—complete before July 1**

To access the Fair Entry program, all 4-H families will use their 4-H Online login. If you did not enroll in a particular project as of May 1, 2025, the program will not allow you to pre-enter or exhibit in that project area at the 2025 fair. You will follow the steps on the program for your entries. **You will receive an email confirmation of your pre-entry.** It will come from no-reply@faireentry.com. Pre-entries open on June 2 and will close on July 1. We highly suggest using a computer or tablet. Entering information in the Fair Entry program can be difficult on a cell phone.

### **Step 2—complete before July 11**

The final part of the fair preparation process will be selecting an interview judging time-slot for all indoor static exhibits (4-H and Cloverbud). All indoor exhibits must be interview judged. These links will be sent out on July 2 and will remain open until midnight on July 11.

As part of the Fair Entry online program, all entry cards will be printed from the project information provided during the pre-entry process. You will not need to fill out entry cards prior to coming to the fair.

### **\*FIBER ARTS, SEWING AND TEXTILE DESIGN, AND FASHION REVUE \***

Clothing, knitting or crocheting project members are eligible to participate in the Fashion Revue on **Wednesday, July 16** at the Manhattan Catholic School Junior High (306 S. Juliette). Use the Fair Entry program to pre-enter by July 1. \*Cloverbuds will use the Fair Entry program to pre-enter by July 1 for fashion revue and constructed garments.

If you chose to participate in the evening fashion revue (optional), you will need to submit a script prior to July 11. Submit your 2025 Evening Fashion Revue Scripts here. Scripts will be read as you model in the evening fashion revue. The script is a 4-5 sentence description of your outfit. If you have questions about writing a description, please contact the office, 785-537-6350.

Judging forms and a schedule will be emailed to all fashion revue participants. Copies can also be picked up from the Extension Office (after July 7). These judging forms will need to be filled out and brought with you to fashion revue judging on **July 16**. The public evening revue will also be held at the Manhattan Catholic School Junior High (306 S. Juliette).

This year we will be following state fair guidelines. There will no longer be classes separated by gender in the Fashion Revue Department. Classes will only be separated into Cloverbud, Junior, Intermediate, and Senior.

### **\*CONSTRUCTED GARMENTS AND CONSTRUCTED ITEMS (APRON, PILLOW, ETC)\***

All constructed garments/items will be judged on **Wednesday, July 16**. This includes all classes listed in the Sewing and Textile Design department (constructed article, garment or outfit, recycled clothing item, and educational exhibits). Constructed garment project members and Cloverbuds use the Fair Entry program to pre-enter by July 1.

Watch your emails for more project-specific information in the coming weeks. If you have any questions, please don't hesitate to call 785-537-6350.



## Livestock Reminders for The County Fair:

Below are some notes that the Livestock superintendents and extension staff wanted to remind exhibitors about as we approach exhibiting at the county fair. First and foremost, **READ YOUR FAIR BOOK**. If you have questions about any rules and expectations, ask a superintendent or the extension office. You are responsible for knowing and abiding by the fair rules published in the fair book.

### **Livestock Set Up:**

Fair work night is Monday, July 21, at 5:30 p.m. Make sure you're there! This will be the time to prepare your stalls and pens for the fair, get stall/pen assignments, and set up the barns and show rings. The barns will remain locked until Monday night at set up, so please come at the appropriate time to help. The sheep, goat, and swine pen set-up is scheduled for Saturday, July 19, at 8 a.m. If you're involved in those projects, please try to attend to help set up the pens.

### **Animal Health**

Pay special attention to the animal health requirements in the fair book. **Now is the time** to look for ringworm, warts, and lice and treat those issues. We want every animal to be able to show at the fair, so take care of any issues now.

When arriving at the fair, the vet checks must occur first as you get off the trailer.

### **Livestock Check-in at Fair:**

If you're bringing registered livestock with papers, **please bring hard copies** of the registration papers, not electronic ones.

### **Livestock Exhibitor Meeting**

Attend the livestock exhibitor meeting at 1 p.m. on Thursday of the fair (July 24) at Hurlburt Arena. We will make any last-minute fair reminders and announcements, and hear from each species' superintendents so exhibitors know who to go to if they have any questions.

### **Premium Sale**

Going out in the mail this week will be a letter to all exhibitors about the premium sale, including sale brochures. We encourage all exhibitors to invite buyers to the premium sale to purchase their animal. Additional printed sales brochures are available in the extension office or can be printed off (or sent electronically).

## Ask Mr. Jobe About Becoming a Part of the 2028 CWF Experience



# Leaders and Parents

## Consider in July

- Check your club mailbox
- Prepare a committee to work on the fair banner and window decorations
- Work with new families to make sure they are fair-ready
- Help work the 4-H pop stand during the fair
- Encourage new 4-H families to attend the Pre-Fair Workshop on Wednesday, July 2; 5:30-7:00 pm Pottorf

## 4-H Club Window Decorations 2025

Each club will have the option to decorate a window in a local business or office in their local community. Window designs will be judged prior to the start of the fair. Photos of the window and ribbon placings will be on display in Pottorf Hall during the fair.

### Below are the parameters;

Each club must secure their own window, making arrangements for painting as well as cleaning the window within a week following the fair.

Clubs CAN decorate more than one window, but can only submit one for judging.

Fair window will need to be decorated by **Monday, July 14.**

Each club must notify the Extension office by **Monday, July 14 at 5 pm** as to the location of their clubs window and send a picture of the window to Brandy at [brandymarie@ksu.edu](mailto:brandymarie@ksu.edu)

Each window should include the fair dates as well as the wording “Riley County Fair 2025” somewhere in the design.

Designs are not required to follow the fair theme.

Judging criteria will be based on 1) Creativity 2) Fair Marketing Value/ Location.



# County Fair Info

## Questions About the Fair?

Check your fair book first. If you can't find the answer to your question, call the Extension Office at 785-537-6350. For your convenience keep this newsletter as a reference. If you need additional information check out the fair website <https://www.riley.k-state.edu/fair/RLFair.html>

## Extension Office Moving

We will be moving to the Fairgrounds on Friday, July 18 at 1 pm and will reopen the office downtown on Tuesday August 31.

**We can always be reached at 785-537-6350 or in person at Pottorf Hall in Cico Park**

## Riley Country Fair Work Night

Work Night is **Monday, July 21**, beginning at **5:30 pm** with supper. A meeting for all Superintendents and Junior Superintendents will begin at **5:45 pm**. After the meeting, Superintendents and Junior Superintendents and other volunteers will set up their department(s) for the fair.

## Fair Livestock Check in

All livestock, including rabbits and poultry will be checked in **Thursday, July 24 from 7-11 am**.

## Banner Intake

Just a reminder that all 4-H club banners will need to be brought into Pottorf Hall on **Monday, July 21** from **8:00 am -7:00pm**. Please make these arrangements as soon as possible. Please take home your club's 2024 banner

## Fair Check-In Table

Pottorf Hall exhibits will be checked in at an information table located inside the southwest corner of the building. Please stop here first with all of your entries at your pre-selected interview time. You will pick up your project exhibit card at that time and attach it to your project.

Photo mats, photo labels, entomology/geology box labels, foods labels, food preservation labels, etc can be picked up at the Extension Office any time.

## Fair Exhibit Release

The release time for exhibits is **5:00 pm– 7:00 pm on Monday, July 28**. **Do not remove exhibits before that time**. The Riley County Fair Board has advertised that exhibits will be on display until then. Your cooperation will be greatly appreciated.

## Fair Clean-Up

Help us clean the fairgrounds after the fair is over. We will be picking up trash, packing things away, cleaning the pop stand, and moving items into storage. We will begin at **9:00 am on July 29**. All help is appreciated and we'll provide the snacks. We will be finished by 11:00 am. Please contact John Jobe at the Riley County Extension office if you are willing to assist with clean-up, 785-537-6350 or email him at [jjjobe@ksu.edu](mailto:jjjobe@ksu.edu).



# Riley County Fair 2025 Open Class Challenge

## “Scenes of Riley County”

Join us for the Riley County Fair 2025 Open Class “Scenes of Riley County” Challenge. This year the Riley County scene will focus on **“People of Riley County”**. All pictures must be taken in Riley County and a description of the person(s) and location must be included on the back of the photo. The winning photo will receive a special ribbon and will be hung in the Riley County Courthouse for one year. Cropping is allowed, but no digital manipulation. Only **ONE** entry per person. Please refer to the 2025 Riley County fair book for additional requirements when it comes out. Contact the Riley County Extension office with any questions about the challenge 785-537-6350.





The date for  
Riley County 4-H  
Fashion Revue and  
Sewing and Textiles  
has changed!!

Wednesday, July 16  
Manhattan Catholic Schools



**K-STATE**  
Research and Extension  
Riley County

**DID YOU  
KNOW?**

# 4-H PRE FAIR WORKSHOP

**WEDNESDAY, JULY 2  
5:30-7:00 PM  
POTTORF HALL**



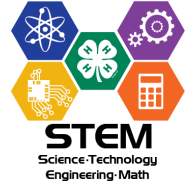
**COME AND GO EVENT  
GET YOUR FAIR QUESTIONS ANSWERED  
PRACTICE TALKING WITH A "JUDGE"  
PICK UP FAIR PROJECT SUPPLIES  
AND MORE!**

**K-STATE**  
Research and Extension





# BUILD YOUR WORLD



1. Building Creations (LEGO®, K'NEX®, tooth picks, Etc.) should be no larger than 24"(L) x 24"(W) x 60"(H). **Special size accommodations can be made for larger creations with the approval of Mr. Jobe, Riley County 4-H Agent.** Contact him at the Riley County Extension Office prior to entry. 785-537-6350.
2. Building Creations will be judged on theme, neatness, and creativity.
3. Creations will be judged in (4) separate age categories; **Junior (ages 7-9), Intermediate (ages 10-13), Senior (14-19), and Adult (20+).**
3. Group exhibits are allowed, but only one prize will be given per exhibit if winner.
5. Each builder may enter a maximum of two exhibits.
6. One prize awarded for top exhibit in each age-category.
7. All entries must be completely assembled when entered. Only minor repairs will be permitted at entry.
8. **Entries will be displayed for the duration of the 2025 Riley County Fair**

**All entries will be brought in on Wednesday, July 23 from 3:00-5:00 pm. Entries will be judged the afternoon of Thursday, July 24. Entries can be picked up Monday, July 28 from 5:00-7:00 pm. No early release will be permitted.**

**Open Class Building Creation prizes are made possible by a generous donation from the Manhattan Breakfast Optimist Club**



## State Fair Book

The Extension Office **does not** have extra copies of the State Fair Book. If you need a specific project division, copies of that division can be made for you or check out the State Fair web site:

[www.kansasstatefair.com](http://www.kansasstatefair.com)

## 2025 Kansas State Fair

If you can answer “yes” to any of the following questions, you may be eligible to exhibit at the Kansas State Fair in Hutchinson. To be certain, check exhibitor age and class requirements listed in the online state fair book. If you do qualify, see the special pages in this newsletter for additional state fair information.

Did my horse entry qualify at the District Horse Show?

Did my dog and I qualify at a sanctioned show?

Did I receive purple ribbons on other fair exhibits (**Except Visual Arts, LEGOs, or Livestock**)?

Did I receive champion in the fashion revue for construction or buymanship?

Did I have one of the six selected entries in the arts/crafts division at the county fair?

**\*\*Note: the visual arts division at the state fair is now for competition.\*\***

## Exhibiting at the State Fair

Age classification as listed below is based on the age a 4-H member was before January 1, 2025. All exhibits are open to **9-19** year old 4-H members.

\*Rabbit Evaluation

\*Fashion Revue – Intermediate and Sr. Division County Winners

\*Crops Identification Contest

If classes are available, and exhibitor meets show and age requirements, purple ribbon winners at the county fair are eligible for competition at the Kansas State Fair.

## State Fair Pre-Entries

You must have completed a pre-entry form for all exhibits and 4-H activities you wish to participate in at the state fair. Pre-entry information for the State Fair will be available in the county fair office (Clover Room in Pottorf Hall) during the county fair, or at the Extension Office beginning **July 30**.

You must pre-enter your exhibits! You are **not** automatically pre-entered if you receive purple ribbons. All pre-entries are due into the Extension Office before **noon on Friday, August 1**.

## State Fair Exhibit Details

Anyone exhibiting at the state fair in the **visual arts, clothing, dog, electric, entomology, fiber arts, foods, forestry, geology, home environment, horticulture, LEGOs, photography, shooting sports, space tech and wildlife** departments have extra forms to complete. You may obtain these forms at the Riley County Fair office during the county fair or at the Extension Office after the fair. These forms must be included with your exhibit upon entering it at the state fair.



## State Fair Livestock Entries

State Fair livestock entries are due **July 15**. Families with nominated market animals or commercial females should receive an e-mail reminder from Lexie Hayes, state 4-H youth livestock coordinator. However, families only showing registered females will not receive that notice. Go online to <https://www.kansasstatefair.com>

## Teens and Adults Volunteering with State Fair

Apply to volunteer at the Kansas State Fair. Sign up online by August 16! You pick the project you wish to volunteer in.

Teen volunteers must be at least 13 years of age and mature enough to handle tasks without excessive supervision. A great opportunity to gain better understand in a 4-H project area. Can be included in your record book or 4-H Project Report Form.

The link to sign up was not yet available when we published this newsletter. Contact us for more information or watch your email for more details.

## Gate Tickets

4-H families may order youth and adult gate tickets from the Extension Office. Please stop by before **August 1** to place your order. Gate tickets may also be purchased at the State Fair. In addition, there will be no premiums this year, but instead each exhibiting 4-Her will receive (2) gate tickets. You will be responsible for picking them up from the Extension office. Watch for an email.

## Exhibit Transportation

John will transport any exhibits that are small and non-living. Large exhibits must be transported by the 4-H member. Check-in for all exhibits will be on **Wednesday, September 3**.

Please wait until **August 26** to bring in your state fair exhibits. Small exhibits, except foods and horticulture entries, must be in the Extension Office by 5:00 pm **Tuesday, September 2**. Foods and horticulture exhibits must be in the Extension Office from **7:30-8:00 am** sharp on **Wednesday, September 3**. Any late exhibits will be left in Manhattan.

Packing Instructions: Items must be securely packed in order to be transported to the Kansas State Fair safely. Clothing items should be placed in dry cleaning bags. Geology and entomology boxes should be packed in the following manner: cover the top with cardboard, foam core, carpet sample or wrap with bath towels. Secure with string. Avoid putting boxes inside another box, if at all possible. **Please label your boxes/packing material with your name.** This will help when exhibits are released. Flowers should be in disposable containers. If families are concerned that travel/ movement may damage their exhibit, I would suggest making arrangements to transport the item separately.

## Exhibit Release

Exhibits will be released at **6:00 pm on Sunday, September 14**. John will transport exhibits back to the Extension office. Members may pick up exhibits beginning on **Wednesday, September 17 after 8:00 am**.

# 2025 Riley County 4-H Calendar

## July

- 1 Fair Pre-Entries DUE
- 2 Fair Prep Workshop; Pottorf Hall 5:30-7 pm
- 4 Independence Day, Ext Off. Closed
- 11 Fashion Revue Scripts DUE
- 14 Fair Window Deadline
- 15 State Fair Livestock Entries DUE
- 16 Fair Fashion Review; MCS
- 19 4-H Horse Show; Diamond L Arena; Dwight
- 21 Fair Work Night, Pottorf Hall
- 22 4-H Photography Judging
- 22 4-H and Cloverbud Pet Show
- 23 4-H Visual Arts Judging
- 23 4-H and Cloverbud Foods Judging
- 24-28 Riley County Fair, Cico Park
- 29 Fairground Cleanup

## August

- 1 State Fair Entry Forms DUE before noon
- 15 KJLS Entries DUE
- 16 State Horticulture Judging; KSU campus
- 18 4-H Club Leader Mtg; 6 pm Pottorf
- 18 4-H Council, 7 pm Pottorf Hall
- 23-24 State Livestock Judging; KSU campus

## September

- 1 Labor Day, Extension Office Closed
- 4 State Fair Project DUE to Extension Office
- 5-14 Kansas State Fair
- 19 Project Report Forms & Awards DUE

Updated 6/26/2025



**2025 CWF Delegation in front of Capitola Building**



**2025 CWF Delegation at Air and Space**

H  AD  
 HE  RT  
 H  NDS  
 HE  LTH

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