

**REQUIREMENTS FOR RENEWAL OF PRIVATE PESTICIDE  
APPLICATOR CERTIFICATION**

Prior to your birth date on the fifth year of your certification period, the Kansas State Department of Agriculture will mail you a packet with a renewal examination, which you may complete at home.

Certification may be renewed for a succeeding five-year period by:

- ❖ Paying the fee of \$25.00.
- ❖ Passing the examination.
- ❖ Submitting the application for renewal.

All requirements must be met prior to the expiration date to maintain your certification. The renewal materials mailed to you may be used for re-certification for one year after your expiration date. If your certification has been expired for longer than one year, you must take the test again at an Extension Office.

If you have any questions, you may call or contact the following:

Ks. Department of Agriculture  
Pesticide & Fertilizer Program  
109 SW 9<sup>th</sup> St.  
Topeka, KS 66612-1281  
Contact: Jeanne Fox  
E-Mail: [jfox@kda.state.ks.us](mailto:jfox@kda.state.ks.us)  
Phone: 785/296-2265

Riley County Extension Office  
110 Courthouse Plaza  
Manhattan, KS 66502  
Contact: Greg McClure  
E-Mail: [gmcclure@ksu.edu](mailto:gmcclure@ksu.edu)  
Phone: 785/537-6350