**CLUB KAP EVALUATION**

Junior/ Intermediate Only

This evaluation form should be used by club volunteers when selecting award portfolios for county screening. Award portfolios that receive **“NO”** ratings should not be sent forward for county screening.

Portfolio should be assembled as follows:

\*Complete original or copy of the Kansas 4-H Personal Page (Form Fillable Online)

\*4-H Story (On Your Own- Do Not Exceed 6 Pages)

\*The signed KAP, including photos

|  |  |  |
| --- | --- | --- |
|  | YES | NO |
| **4-H Story**  Story talks about the 4-H project, other projects the member is taking and about his or her general 4-H experience. Maximum of 6 double spaced, one sided pages. Jr. story included in form. |  |  |
| **KAP – Section 1**  Goals can be measured. Goals are realistic for age of member and years of project experience. |  |  |
| **KAP – Section 2**  Examples of learning experiences and things learned that provide evidence of growth in this project. Member may choose format (narrative, bullets, charts, tables). |  |  |
| **KAP – Section 3**  Leadership (teaching, leading & showing how) and Citizenship (service, doing for others & government) items are mentioned for this project. Each statement is labeled with L, C/D, A/R, S, N, I. |  |  |
| **KAP – Section 4**  Awards and recognition in 4-H that the  4-H’er received this year and those relating directly to this award portfolio. |  |  |
| **KAP – Section 5**  *Junior*: 4-H Project Story  *Intermediate*- Non 4-H experiences related to this project. |  |  |
| **KAP – Section 6**  Photos of the project, leadership in the project and citizenship in the project. Maximum of 3 pages with a maximum of 6 photos per page with captions. |  |  |

**CLUB KAP EVALUATION**

Senior Only

This evaluation form should be used by club volunteers when selecting award portfolios for county screening. Award portfolios that receive **“NO”** ratings should not be sent forward for county screening.

Portfolio should be assembled as follows:

\*Complete original or copy of the Kansas 4-H Personal Page (Form Fillable Online)

\*4-H Story (On Your Own- Do Not Exceed 6 Pages)

\*The signed KAP, including photos

|  |  |  |
| --- | --- | --- |
|  | YES | NO |
| **4-H Story**  Story talks about the 4-H project, other projects the member is taking and about his or her general 4-H experience. Maximum of 6 double spaced, one sided pages. |  |  |
| **KAP – Section 1**  Goals can be measured. Goals are realistic for age of member and years of project experience. |  |  |
| **KAP – Section 2**  2A: Project learning experience - meetings, clinics, tours, schools, judging, contests, shows, exhibits and more are included  2B: Project time, income, and expense- record any necessary details in these (3) areas.  2C: Graphs supporting 2B- If applicable |  |  |
| **KAP – Section 3**  Awards and recognition in 4-H (All Projects). Listed are the most meaningful awards/ recognition the  4-Her received this year. |  |  |
| **KAP – Section 4**  Leadership (teaching, leading & showing how) and Citizenship (service, doing for others & government) items are mentioned for this project. Each statement is labeled with L, C/D, A/R, S, N, I.  4A: Leadership and citizenship **summary** within this project is listed.  4B: Leadership and citizenship **experiences** within this project are listed. |  |  |
| **KAP – Section 5**  5A: Non 4-H experiences related to this project are listed and detailed with participation #s and level of participation  5B: Non-4-H awards and recognition are listed  5C: Non-4-H leadership and citizenship experiences listed. |  |  |
| **KAP – Section 6**  Photos of the project, leadership in the project and citizenship in the project. Maximum of 3 pages with a maximum of 6 photos per page with captions. |  |  |